|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| QUTMINUTES OF MEETING | | | | | | | | | | | |
| Place: Da Vinci | Author:  Hope Sneddon | | | | | | Date: 26/08/2019  Start Time: 3:00pm | | | | |
| **1.** Subject:  Group Meeting | | | | | | | Page: 1/2  Annexes: N/A | | | | |
| **2.** Agenda:  Discuss what needs to be done for Friday submission  Troubleshoot NAV issues | | | | | | | | | | | |
| **3.** Attendants: | | | | | | | | | | | |
| Name | Organization | Code | |  | Name | | | | Organization | Code | |
| Monica Fitzpatrick | QUT |  | |  | Johnathan Salazar | | | | QUT |  | |
| Claire Ulrich | QUT |  | |  | Harry Akeroyd | | | | QUT |  | |
| Hope Sneddon | QUT |  | |  | Ross Watson | | | | QUT |  | |
| Elliot McPherson | QUT |  | |  |  | | | |  |  | |
| **4**. Main conclusions and meetings planned:   * Friday submission tasks below * NAV – PID tune and test motors and flash flight controller with new firmware. If no luck, look at replacing flight controller | | | | | | | | | | | |
| **5.** Distribution: attendants (name + logo):  All Attendants present | | | | | | | QUT internal distribution: Dropbox (OneDrive) | | | | |
| **6.** Signatures: | | | | | | | | | | | |
| Name | Organisation | | Signature | | | | | | | | |
| Monica Fitzpatrick | QUT | |  | | | | | | | | |
| Elliot McPherson | QUT | |  | | | | | | | | |
| Hope Sneddon | QUT | |  | | | | | | | | |
| Clair Ulrich | QUT | |  | | | | | | | | |
| Johnathan Salazar | QUT | |  | | | | | | | | |
| Harry Akeroyd | QUT | |  | | | | | | | | |
| Ross Watson | QUT | |  | | | | | | | | |
| MINUTES OF MEETING | | | | | | Page: 3 / 3 ACTIONS | | | | |
| N° | | Responsible person | | Date |
|  | |  | |  |
| Payload document (revised design and code if possible)(Wed arvo) | | | | | | 1 | | Claire | | 26/8 |
| image processing final design document (design section outlining method and model training and what it sends/ how it talks to nav) (thursday morning) | | | | | | 2 | | Harry | | 26/8 |
| put node listener publisher for image identification into NAV doc and launch code in appendix (thursday morning) | | | | | | 3 | | Jonathan | | 26/8 |
| add waypoints to TR07, IMP flight plan alteration process and risk management section (thursday morning | | | | | | 4 | | Monica | | 26/8 |
| Hope to update meeting minutes and update documentation | | | | | | 5 | | Hope | | 26/8 |
| update TR07 with additional propulsion testing and firmware flashing, put in PID tuning changes into TR07 (thursday morning) | | | | | |  | | Elliot | | 26/8 |
| add UAV finished model with all components (thursday morning) | | | | | |  | | Ross | | 26/8 |